

Saint Philip the Apostle Junior National School

Mandatory Template 1:
Child Safeguarding Risk Assessment

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*.

**Child Safeguarding Risk Assessment
(of any potential harm)**

1. List of School Activities	<i>Risk Level</i>	2. The school has identified the following risk of harm in respect of its activities -	3. The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	<i>Med</i>	Risk of harm not recognised or reported promptly	-Child Safeguarding Statement & DES procedures made available to all staff -DLP& DDLP to attend PDST face to face training -All Staff to view Tusla training module & any other online training offered by PDST -BOM records all records of staff and board training
One to one teaching	<i>Med</i>	Risk of harm by school personnel	-School has policy in place for one to one teaching -Open doors -Table between teacher and pupil where applicable- - <i>Note: Reading Recovery is conducted side by side.</i> -Glass in window in LS Rooms.
Care of children with special needs, including intimate care needs	<i>High</i>	Risk of harm by school personnel	-Special Education Policy -Policy on Intimate Care (work in progress)
Toilet areas	<i>High</i>	Risk of inappropriate behaviour	-Usage and Supervision Policy (work in progress) -Toilets are located in mainstream classes and thus in-class use of toilets is monitored by class teachers. -Children who request use of toilet during yard are accompanied to Room 7 which is supervised by a teacher during breaks.
Curricular Provision in respect of SPHE, RSE, Stay Safe.	<i>Med</i>	Non-teaching of same	-School implements SPHE, RSE, Stay Safe in full

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Managing of challenging behaviour amongst pupils, including appropriate use of restraint	<i>High</i>	Risk of injury to pupils and staff	-Health & Safety Statement -Code of Behaviour -SNA to accompany -Distraction technique known to work with the child Sensory breaks
Establishment of ASD Class Classroom environment safety	<i>Med</i>	Flight risk Risk of harm to pupils/teacher	-Switch-operated classroom door to corridor -Switch operated exit from fire door to soft play area. Switch connected to fire alarm and will disable in event of fire alarm -Fob-operated entry from external fire door to classroom -Nurse bell connected to office in case of emergency -UV light and dimmer lights to create chill out space. Soft furnishings and isolation tent -Gated soft play area -Appropriate classroom storage to put resources out of sight when necessary
Daily arrival and dismissal of pupils	<i>Med</i>	Risk of harm from other pupils, unknown adults on the playground Risk of traffic on avenue	-Arrival and dismissal supervised by teachers -Children collected by parents or siblings at home time -Supervision Policy (work in progress) -Health & Safety Policy
Recreation breaks for pupils	<i>High</i>	Risk of injury to pupils/bullying Risk of harm not recognised or properly or promptly reported	-Policy & Procedures in place -Supervision by teachers and SNAs. -Health & Safety Policy -Code Of Behaviour
Sports Coaches Use of external personnel to supplement curriculum	<i>Med</i>	Risk of harm to pupils	-Policy & Procedures in place -Garda Vetting required -Class teacher present at all times. -Refer to Child Safeguarding Statement -Sign in at school reception

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School visitors eg. Time To Read Volunteers	<i>Low</i>	Risk of harm to student/teachers	-Sign in at school -Garda vetting where appropriate -Visitors on appt only at present -Admission to school interior by school staff
Students participating in work experience Teaching Practice TY Students	<i>Low</i>	Risk of harm to pupils	-Child Safeguarding Statement. -Garda Vetting -If over 16 Garda Vetting -Not required if under 16 when starting TY Experience
Classroom teaching	<i>Low/ Med</i>	Risk of harm to teacher/student	-Implementation of school Safety Statement
Outdoor teaching activities	<i>Med</i>	Risk of harm by Student/Teacher Risk of arm to Student/Teacher	-Teacher Supervision -Implementation of School Safety Statement
Homework club/evening study	<i>Med</i>	Risk of harm by teacher/student Harm to teacher/student	Club rules, Code of Discipline Principal/ Senior member of staff on premises
School Outings	<i>High</i>	Risk of harm to pupils Risk of harm to teachers & voluntary parents	-School policy of 5:1 ratio- 1 adult for every 5 children for annual school tours. Otherwise ratio reviewed on case-by-case basis, never more than 10:1 -All volunteer parents are Garda Vetted -Review of tour afterwards
Use of toilet/changing/shower areas in schools	<i>Low</i>	Risk of harm to child –fingers in doors Getting locked in Slipping on wet floor	-Toilets are located within the classroom and can be supervised by teacher -Gap under door -Annual Health & Safety Inspection
Annual Sports Day/Fun	<i>Med.</i>	Risk of harm to child/Harm to teachers Risk of strangers on premises	-First aid station –with trained first aid personnel. -Sunscreen – parents advised to put on in advance. -Teacher with class at each station. -LS teachers are assigned to stations of greatest need & monitor visiting parents -SNA accompanies child with their teacher -Bouncy Castle- 6 children at a time for 5mins -Annual Health & Safety Inspection of grounds

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Easter/Summer Camps overseen by school staff for pupils during school holidays	<i>Med.</i>	Risk of harm to child Risk of harm to teachers	First aid preparation and provisions -Sunscreen – parents advised to put on in advance. -Assigned class groupings to specified teachers -SNA support where required - Annual Health & Safety Inspection of grounds -In the case of Dept-funded DEIS Summer Camp- assigned Health & safety Officer overseeing Health & Safety including hygiene practice and Dept. of Ed-informed School Covid-19 Response Plan.
Fundraising events involving pupils	<i>Low</i>	All fundraising as per school activities Risk of hot water at tea station Risk re Allergen advice, re knives if cutting cakes	-LS teachers are assigned accordingly to ensure Health & Safety -All fundraising as per school activities
Use of off-site facilities for school activities	<i>Med/ High</i>	Community Centre Risk of a child falling coming back from community centre Risk during travel/ taxi journey Risk re supervision re toileting in Community Centre	-Teachers to bring phone in case of emergency -Safe route from Community Centre -Always a booster seat for accompanied taxi journeys -SNA to accompany at risk children to Community Centre. -Display PE timetable in office
School transport arrangements including use of bus escorts	<i>Low/ Med</i>	Risk re seat belts on bus, ensure they work Risk of motion sickness Risk of loss of child	-First Aid kit on bus and trips when travelling -Always a booster seat for accompanied taxi journeys -Bags on bus -Double count children -Use of partners
School trips involving overnight stay		N/A	N/A
School trips involving foreign travel		N/A	N/A
Provision of residential facilities for boarders		N/A	N/A

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Care of any vulnerable adult students, including intimate care where needed		N/A	N/A
Administration of Medicine Administration of First Aid	<i>High</i>	Risk of harm to child Risk of legal repercussions for personnel Risk of lack of First Aid	Administration of Medicines Policy First Aid Training Programme in School Gráinne O’Sullivan, Fiona Hynes & Lorraine Boyne & Ruth Molloy trained First Aid personnel.
Prevention and dealing with bullying amongst pupils	<i>High</i>	Risk of harm to children (physical/emotional)	Anti-Bullying Policy Stay Safe
Use of Information and Communication Technology by pupils in school	<i>Low</i>	Risk of Bullying	ICT policy Anti-Bullying Policy Code of Behaviour
Health & Safety Inspection	<i>Low</i>	Risk of harm to children Risk of harm to Health & Safety Officers	Health & Safety Statement Health & Safety Inspection is carried out after school when children on not on premises Health & Safety Inspection of grounds carried out in daylight
Care of pupils with specific vulnerabilities/ needs such as Pupils from ethnic minorities/migrants Members of the Traveller community Lesbian, gay, bisexual or transgender (LGBT) children Pupils perceived to be LGBT Pupils of minority religious faiths Children in care Children on CPNS	<i>Med</i>	Risk of name calling Risk of Exclusion Risk of Physical/Verbal/Emotional abuse	Anti-bullying policy SPHE Curriculum Stay Safe Programme

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Recruitment of school personnel including - Teachers SNA's Caretaker/Secretary/Cleaners Sports coaches External Tutors/Guest Speakers Volunteers/Parents in school activities Visitors/contractors present in school during school hours Visitors/contractors present during after school activities	<i>Med</i>	Harm not recognised or properly or promptly reported	-Child Safeguarding Statement & DES procedures made available to all staff -Staff to view Tusla training module & any other online training offered by PDST -Vetting Procedures -Health & Safety Statement
Use of school premises by other organisation during school day		N/A	N/A
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	<i>N/A</i>	No detention after school Phones – not applicable	N/A
Use of video/photography/other media to record school events	<i>Med</i>	Inappropriate use of photos/videos taken by parents or visitors. Risk of harm to teacher – re exposure on Social Media	Parents instructed at school performances not to post any photo or video including any other child other than their own to social media.
Parents' Association Activities	<i>Low</i>	Harm to children Harm to PA Members	Parents' Association Meeting take place at designated times and meeting place Parents' Association members who run direct initiatives with pupils are Garda Vetted Annual Health & Safety Inspection of facilities

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Special Class for Children with Autism	<i>High</i>	Risk of harm to child Risk of harm to staff arm not recognised or properly or promptly reported Flight risk	<ul style="list-style-type: none"> -Child Safeguarding Statement & DES procedures made available to all staff -Implementation of School Safety Statement -The Willows room entry and exit access modifications -Supervision of students; - Safe access and egress routes including movements between The Willows Classroom, The Willows Play Area and Mainstream Classes -Use of visual cards to communicate procedures to children
Online Activities Learning Remotely	<i>Low</i>	Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms	<ul style="list-style-type: none"> -The children do not access breakout rooms and no lesson requires breakout rooms -Seesaw platform is the only online e teaching platform used by the school and has a unique code for each child and parents are responsible for this code for online learning - School has an AUP